



First Presbyterian Church
Fargo, North Dakota

Organist/Instrumental Music Coordinator Position Opening

First Presbyterian Church seeks a part-time Organist and Instrumental Music Coordinator. The ideal candidate will be an excellent organist, pianist, and accompanist with good interpersonal skills. See the Job Description below for details.

The [music program](#) at First Presbyterian provides many different opportunities for musical expression as an integral part of worship. A [Schantz pipe organ](#) was installed in 2007 with 54 ranks (59 with antiphonal organ), five divisions, and a three manual console. The church also utilizes several grand pianos.

Interested candidates should submit the following material

Brief letter of application

Resume

Digital recording with a sample of work (CD, DVD, or online)

Representative repertoire list

Names and contact information for three professional references

to

Dr. David Fandrich, Director of Music

DFandrich@firstprefargo.org (electronic submissions preferred)

First Presbyterian Church

650 2nd Avenue North

Fargo, ND 58102

Screening will begin April 15, 2010 until filled.

For additional information see the church's Web site, www.firstprefargo.org, or contact Dr. Fandrich (DFandrich@firstprefargo.org, 701-293-6311).

Organist/Instrumental Music Coordinator Job Description

Reports to: Director of Music

Status: Permanent, part-time

Job Summary: To provide support to the music program, with particular responsibility for playing the organ, piano and other keyboard instruments; and to identify, schedule, and prepare instrumental music for worship.

RESPONSIBILITIES:

- Provide keyboard music for weekly Sunday morning worship services.
- Provide the same, as needed, for special and seasonal services, typically including but not necessarily limited to: Ash Wednesday, Maundy Thursday, Christmas Eve (two services), Scottish Heritage Sunday, and Presbytery worship.
- Serve as keyboard accompanist for the Sanctuary (Adult) Choir, including their weekly rehearsal(s), and for other vocal and instrumental music in worship.
- Provide organ and/or other keyboard music at weddings, funerals and church wide fellowship events. Additional compensation will be provided; funerals \$75.00-100.00, weddings \$150.00-175.00. When unable to do this, the organist will arrange for other musicians to fulfill this responsibility.
- Oversee the tuning and maintenance of the organ, and the pianos.
- Identify instrumental talent in the congregation, schedule musicians for worship, select music as needed, and prepare instrumental soloists and ensembles to play for worship.
- Secure instrumentalists, as needed, that will play with other ensembles (such as the adult vocal and handbell choirs), prepare and distribute music, and oversee their compensation, when applicable for events such as Scottish Heritage Sunday, Carols by Candlelight, Christmas services, Easter services, et al.
- Maintain the instrumental music library, including music librarianship
- Meet weekly with the Director of Music.

CORE COMPETENCIES:

Mission Ownership: Demonstrates understanding and full support of the mission and vision of First Presbyterian Church, seeking a future for this church that is not limited by the past.

Spiritual Growth: Has identified spiritual practices that engage and stimulate his/her spiritual growth. Models and develops humility, teachability, accountability and empowerment in all coaching responsibilities.

Musical Knowledge: Possesses a strong and working knowledge of church music and a variety of musical tastes and genres.

Motivates Others: Engages people to eagerly volunteer their singing, playing, etc. Inspires people to share their gifts. Helps develop participants' musical gifts. Enjoys "making music" with others for the praise of God. Maintains a balance between excellence of musical performance and awareness of the limitations and time and skill of a volunteer group.

Interpersonal Skills: Demonstrates the ability to work with others. Demonstrates the skills of active listening and openly accepts criticism. Productively engages and resolves interpersonal conflict.

Team Skills: He/she recognizes that first they are part of a staff that is working together – coordinating and planning – to build a group of people/church to fulfill the vision and mission of First Presbyterian Church with a forward-looking mindset.

QUALIFICATIONS:

- Possesses skill and experience appropriate to the church instrument: a three-manual, 59-rank Schantz organ installed in 2007
- Possesses knowledge of church music
- Possesses versatility as accompanist and pianist
- Works well with both professional and volunteer musicians
- A musically-motivated, creative individual with talents in identifying and fostering the talents of others
- Possesses versatility with or an understanding of a variety of band and orchestral instruments
- Appreciates a diversity of musical tastes and interests among members of the congregation

- A degree in music is preferred

TERMS:

- 22 hours per week (0.55 FTE)
- Salary based on qualifications and experience
- Eligible for PTO (Paid Time Off), holiday benefits, and partial medical coverage
- Option available to teach lessons in the church in coordination with the church schedule and with the approval of the Head of Staff

Approved by the First Presbyterian Church Session on January 18, 2010.